



**STATE OF NEVADA
COMMISSION ON ETHICS**

<http://ethics.state.nv.us>

**Tuesday, September 9, 2003
9:30 a.m.**

**Nevada State Legislature
401 South Carson Street, Room 3137
Carson City, Nevada 89701**

and, via videoconference:

**Grant Sawyer State Office Building
555 East Washington Avenue, Room 4412
Las Vegas, Nevada 89101**

MINUTES

These minutes constitute a summary of the above proceedings of the Nevada Commission on Ethics.
A verbatim transcript of the open session proceedings, prepared by a certified court reporter,
is available for inspection at the Commission office.

Commission Members Present:

**Rick Hsu, Esq., Vice Chairman; William Flangas, P.E.;
Caren Jenkins, Esq.; Jim Kosinski, Esq.; Todd Russell, Esq.**

Commission Member Present via Telephone:

Thomas R. Sheets, Esq., Chairman

Commission Members Absent:

Merle Berman; Lizzie R. Hatcher, Esq.

Commission on Ethics Staff Present:

**Stacy M. Jennings, Executive Director; Nancy Lee Varnum, Commission Counsel;
Beverly L. Amundson, Administrative Assistant**

Vice Chairman Hsu called the meeting to order at 9:40 a.m., Tuesday, September 9, 2003.

Agenda Item 1 – Discuss Changes in Administrative Policies and Procedures of the Nevada Commission on Ethics Due to Amendments to NRS Chapter 281 by the 2003 Nevada Legislature.

In open session, the Commission discussed this matter.

Agenda Item 2 – Discuss Proposed Regulations and Establish Procedural Guidelines for Processing Opinions Regarding the Conduct of a Public Officer or Public Employee on the Commission's Own Motion Pursuant to NRS 281.511(2)(c).

In open session the Commission discussed this matter.

A motion was made by Chairman Sheets and seconded by Commissioner Jenkins to direct Commission Counsel to prepare a written opinion outlining the procedural guidelines discussed. The motion was put to a vote and passed unanimously.

Agenda Item 3 – Pursuant to NAC 281.187 Consider Information, Deliberate the Matter, and, if Appropriate, Initiate an Ethics Complaint Against a Public Officer or Public Employee on the Commission's Own Motion pursuant to NRS 281.511(2)(c)

Closed session discussion, deliberation, and action.

Agenda Item 4 – Approve the Minutes of the August 14, 2003 Commission Meeting

In open session, the Commission unanimously approved the minutes of the August 14, 2003 Commission meeting.

Agenda Item 5 – Open Session for Public Comment

No public comment was made.

Vice Chairman Hsu adjourned the meeting at 11:20 a.m.

Minutes transcribed by:

Minutes approved October 8, 2003.

/s/
Beverly L. Amundson
Administrative Assistant

/s/
Thomas R. Sheets, Esq.
Chairman